

School and Family Support Team
SERVICE REPORT CARD MARCH 2016

What we do	Who we work with
<p>The School and Family Support Team provides a range of services to schools, governors, authority officers and the wider community. These services are delivered through specific service areas:</p> <p>Admissions and Student Awards:</p> <ul style="list-style-type: none"> • Admissions to all maintained community schools • Support to schools and students on Managed Moves • Access to trust funds for students • Processing FSM applications • Processing school clothing grants • Administrating higher education bursary grants <p>Education Welfare Service</p> <ul style="list-style-type: none"> • Providing support to schools and families on all issues relating to school attendance • Issuing fixed penalty notices for non-attendance • Prosecuting via Court for continued non-attendance <p>EOTSS and Engage</p> <ul style="list-style-type: none"> • Provision of appropriate alternative education for pupils who cannot at present be educated at 	<p>The School and Family Support Team work with:</p> <ul style="list-style-type: none"> • Young people and children 3-16 referred to the team • All schools • Governing Bodies • Parents • Welsh Government • Governors Wales • NPT Governors Association • TAF • LEAP • Positive Directions • ADEW Admissions Group • ADEW GSO Group • ERW Governor Support Group • ERW Safeguarding Group • ERW Attendance Group • CYPS • Families of pupil electively home educated • Wise Up • Western Bay Safeguarding Board • South Wales Education Safeguarding Group

schools.

School Governance

- Support and advice for schools on all areas of school governance
- Planning and management of a governor training programme
- Advice and support to schools, governing bodies and families in relation to school exclusion
- Advice and support to schools, governing bodies and families in relation to complaints
- The provision of Performance Licences
- Supporting Elective Home Education
- Providing advice to authority officers
- First point of contact for the public in relation to school based queries.

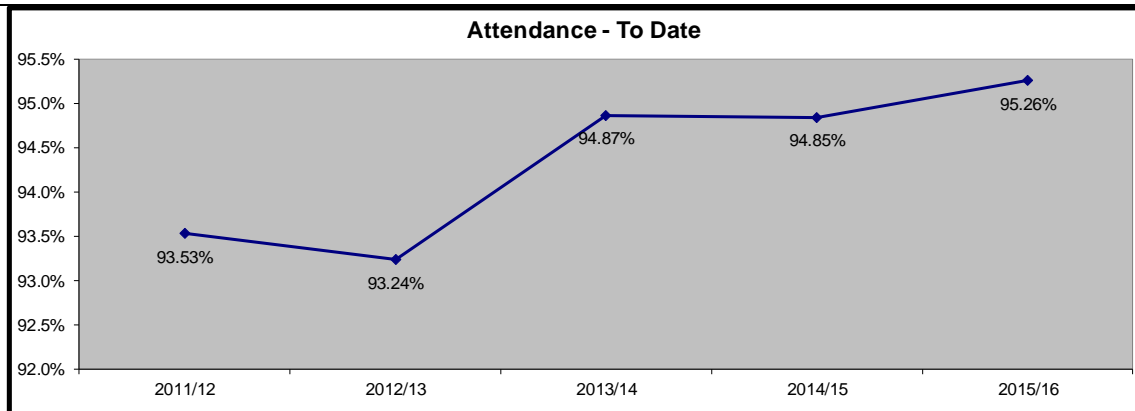
Safeguarding

- Providing advice and support across ELLLS Directorate and schools
- Delivering safeguarding training and awareness across the service
- Attend Multi-agency Professional Abuse Strategy Meetings
- Ensuring quality of safeguarding standards is maintained at a high level via a programme of Peer Review safeguarding audits.

How are we doing?

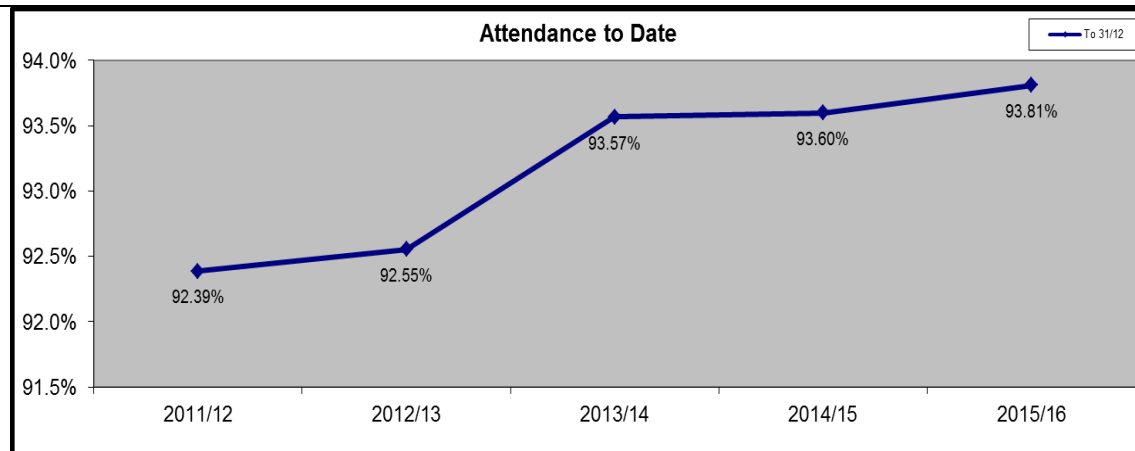
How much did we do?

How well did we do it?



Primary Attendance:

- Risen consistently for four years.
- 2% rise achieved between 2012/13-2014/15.
- Current attendance level 2015/16 shows increase on previous years.
- Ranking 13th across Wales in 2014/15.
- Highest ranked position for past 10 years.



Secondary Attendance:

- Consistent increase in attendance since 2011/12.
- Ranked 15th across Wales in 2014/15.
- Overall uplift of 3% over a 10 year period.

Appendix 1

Sector	Primary					
	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
No of Fixed Exclusions	109	66	86	119	101	69
No of Pupils given Fixed Exclusions	60	44	46	57	61	35
No of Days	366.0	191.0	199.5	293.0	216.0	132.0
No Permanent Exclusions	5	1	1	1	0	0

Primary Exclusions

- there is no consistent pattern in the area of fixed term exclusions.
- No permanent exclusions occurred during 2014/15.
- The number of days lost due to fixed-term exclusions has dropped significantly over the past 5 years.
- the number of pupils excluded with SEN remain significantly higher than those without (86% in 2014/15).
- 2014/15 saw more non-FSM than FSM pupils excluded for the first time.
- Consistently year-on-year more boys than girls are subject to exclusion.
- There were 3 instances of LAC pupils excluded in 2014/15 down from 5 the previous year.

Appendix 1

Sector	Secondary					
	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
No of Fixed Exclusions	488	554	556	602	540	306
No of Pupils given Fixed Exclusions	321	346	348	359	319	202
No of Days	1533.0	1659.5	1565.5	1636.0	1255.0	628.5
No Permanent Exclusions	8	10	8	10	10	11

Secondary Exclusions

- The number of permanent exclusions has shown no pattern of reducing.
- There was a substantial fall in the number of fixed exclusions in 2014/15 compared to 2013/14.
- The number of pupils being given fixed term exclusions remains relatively static.
- The number of SEN pupils excluded in 2014/15 was 62% representing a 6% fall from the previous year.
- Unlike the primary sector 2014/15 saw slightly more FSM pupils than non-FSM pupils excluded for the first time.
- Boys accounted for three quarters of all fixed exclusions.
- There were 13 instances of LAC pupils excluded in 2014/15 down from 25 the previous year.

<p style="text-align: center;">Unfilled Governor Positions by category</p> <table border="1"> <caption>Data for Unfilled Governor Positions by category</caption> <thead> <tr> <th>Category</th> <th>Number of Positions</th> </tr> </thead> <tbody> <tr> <td>Community</td> <td>29</td> </tr> <tr> <td>Foundation</td> <td>7</td> </tr> <tr> <td>LA</td> <td>17</td> </tr> <tr> <td>Parent</td> <td>35</td> </tr> <tr> <td>Teacher</td> <td>10</td> </tr> <tr> <td>Staff</td> <td>13</td> </tr> </tbody> </table>	Category	Number of Positions	Community	29	Foundation	7	LA	17	Parent	35	Teacher	10	Staff	13	<p>School Governance</p> <ul style="list-style-type: none"> • There are 1025 governor positions in Neath Port Talbot • 914 governor positions are filled • The LA has 17 vacancies • All new governors have received training • All chairs have received training • All clerks have received training
Category	Number of Positions														
Community	29														
Foundation	7														
LA	17														
Parent	35														
Teacher	10														
Staff	13														
Challenges	Barriers														
<p>Attendance</p> <ul style="list-style-type: none"> • Deliver an effective support service to schools with reduced staffing levels • Raise attendance to a level that is at least in line with the Welsh average at both secondary and primary level • Work with school to set year on year improvement targets • Deliver attendance initiatives in all schools • Implement Penalty Notice legislation • Work at hub and consortium level to gain consistency across the region 	<ul style="list-style-type: none"> • Schools not seeing attendance as a key element of school improvement • Reduction in EWO staffing levels • Governing Bodies / head teachers not prepared to issue penalty notices 														

<ul style="list-style-type: none"> • Link effectively with Challenge Advisors 	
Exclusions	
<ul style="list-style-type: none"> • Work in partnership with schools to an aspirational target of nil permanent exclusions and a continuous year on year reduction in fixed term exclusions. • Further develop the use of Managed Moves • Work with schools, identifying, signposting and addressing issues that may lead to exclusion. 	<ul style="list-style-type: none"> • Implementation of the Inclusion Review Action Plan in relation to support for schools in dealing with behavioural issues • Lack of school engagement • Reorganisation of EOTAS • Permanent exclusions remain stubbornly high
Admissions and Student Awards	
<ul style="list-style-type: none"> • All pupil placed in schools within 15 days of receipt of application • Increase online applications • Increase the use of manage moves • Process all FSM applications without delay • Ensure publicity of available grants and process applications in a timely manner 	<ul style="list-style-type: none"> • Staffing levels • Refusal by school to accept pupil • Hard to place pupils • Lack of engagement of parents when first choice is turned down. • Insufficient information received to process
Safeguarding	
<ul style="list-style-type: none"> • Improved safeguarding procedures, practices and understanding in all ELLLs settings • Central delivery of training to all staff on a three yearly cycle • Governing Bodies review safeguarding policy annually • Safeguarding audit delivered to all schools and alternative settings on a triennial cycle. • Increase safeguarding audit peers aspiring to a peer in all schools • All allegations against staff investigated in line with All Wales Child 	<ul style="list-style-type: none"> • Inconsistent reporting to the LA • Availability of peers to undertake audits • High demand for delivery of training • Turnover of Headteachers

Appendix 1

<p>Protection procedures and Welsh legislation.</p> <ul style="list-style-type: none"> • Maintain consistency of fortnightly meetings of safeguarding reference group • Work across service areas • Sector leading safer recruitment audits of individual teacher supply agencies 		
School Governance		
<ul style="list-style-type: none"> • Reduce the number of governor vacancy • Deliver and monitor attendance at mandatory training • Provide online, monitored training to cover mandatory elements • Work in partnership with hub and consortium to provide a regional training programme with local delivery • Hub partnership working to deliver an annual governors conference • Increase the number of schools subscribing to the central clerking service • Provision of timely advice to LA officers, parents, governors and the general public • 100% of children's performance license applications within 3 days of receipt • All electively home educated pupils supported as per legislation 	<ul style="list-style-type: none"> • Staffing levels • Lack of information received from clerks • Current differences across the region • School budget • Lack of enagement of elective home educators 	
Next Key Actions to do Better		
What?	Who?	When?
<ul style="list-style-type: none"> • Reduce exclusions at both primary and secondary level 	JIB/HL	By Sept 2017
<ul style="list-style-type: none"> • Increase levels of attendance in both primary and secondary levels to, as a minimum requiement, the average level of attendance across Wales 	JIB/LM	By Sept 2017
<ul style="list-style-type: none"> • Undertake safeguarding audits in all settings that remain to be 	AH	By December 2016

Appendix 1

visited in the current cycle		
<ul style="list-style-type: none">• Deliver attendance, safeguarding and school governance in accordance with ERW partners	JIB/LM/AH	ongoing